

Expert **EDITING**

DR DAVID BARRACLOUGH

DIRECTOR

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Cape Town, Western Cape, South Africa

www.expertediting.co.za

- **MSc** (University of Natal)
- **PhD** (University of New South Wales)



Experience

Chief editor, proofreader and writer with more than 20 years of experience. A recognised contributor to an extensive range of publications nationally and internationally. Substantial experience dealing with a wide variety of business and personal documents across all subjects, industries and sectors.

Current focus

Professional editor and proofreader – with an emphasis on high quality and personal attention. Experience and skill with corporate and business editing and writing requirements for all sizes of companies, and in all business sectors. In addition to general editing support services, customised editing assistance is offered to busy professionals and executives and to private individuals – working with a diverse array of documents. The Director supervises a range of highly skilled associate editors.

Services, include working with:

Company/business

- Company reports and presentations, including PowerPoint presentations
- Annual reports of all kinds (integrated, sustainability, social-responsibility)
- Corporate histories and management profiles
- Manuals, guides, books and magazine articles
- Internal company communications and newsletters
- Motivational documents and marketing material
- Website content

Personal

- Important personal documents
- Curriculum vitae
- Content for social media and blogs
- Non fiction books

Please visit our website for a comprehensive listing and description of all our services and for information on skills and experience. References and proof of membership of professional bodies are available upon request.

Please use any of the contact forms to email us and expect a *same-day response*.